

CANNON BUILDING 861 SILVER LAKE BLVD., SUITE 203 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE MANUFACTURED HOME INSTALLATION BOARD

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PUBLIC MEETING NOTICE: The Manufactured Home Installation Board

MEETING DATE AND TIME: Monday, October 12, 2015 at 9:00 a.m.

PLACE: 861 Silver Lake Boulevard, Dover, Delaware

Conference Room B, second floor of the Cannon Building

AMENDED AGENDA

(Amended Items are noted by an Asterisk*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
 - 2.1 Meeting Minutes August 10, 2015
- 3.0 Unfinished Business
 - 3.1 Update on other jurisdiction training*
- 4.0 New Business
 - 4.1 Ratification of Inspector Applications
 - 4.1.1 Douglas Burns
 - 4.1.2 Robert Roth
 - 4.2 Review of Inspector Application*
 - 4.2.1 Michael Van Orden
 - 4.3 Complaint Status
 - 4.4 Meeting Schedule for 2016
- 5.0 Other Business before the Commission (for discussion only)
- 6.0 Public Comment
- 7.0 Next Meeting January 11, 2016
- 8.0 Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Commission office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- · Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

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Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 <u>Delaware Code</u>, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE OFFICE OF THE DELAWARE REAL ESTATE COMMISSION AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.